



**2010 OSFO Assembly
Tanoa International Hotel, Nadi, Fiji
Saturday March 27th 2010
Draft Minutes**

Attendees: Steve Smith OSFO, Chet Gray OSFO, , Yvonne Mullins OSFO Executive Committee Member, IAAF, Tai Nicholas OSFO Executive Committee Member, World Football, Will Glenwright OSFO Executive Member, Oceania Rugby Union Edwina Ricci Sporting Pulse, Dan O' Connell OTF, Patrick O'Rourke OTF, Clare Hargrave OJU, Patrick Mahon Oceania Judo, Carole Hicks Oceania Archery, Martin Roberts ASC, Geoff Gardner Oceania Athletes, Ray Brown BCO, Martin Shaw Oceania Cricket, Gill Gemming OHF, , Makarita Lenoa Oceania Karate, Brian Minikin ONOC, Albert Miller SPSI, Mike Victor, Oceania Cycling, Scott Houston Oceania Table Tennis, Patrick Gillmann, Oceania Table Tennis, Helen Brownlee Oceania Canoe, John Kotsifas Oceania Taekwondo, John Saul. Oceania Wrestling, Chris Schacht President Australian Volleyball, Sainmili Talatoka OSEP, Andrew Heaney – Dartfish, Vania Kenning, Oceania Football, Len Olender, Sportsworld, John Womersley Oceania Archery, Charles Villierme Oceania Vaa, Tas Baitier Oceania Rugby League, Aaron Wong, Fiji Badminton, Roneet Lai, Fiji Badminton, Regan Kama, FIBA Oceania, Mosese Wagavonovono, Oceania Golf, Susie Yee, Fiji Golf, Bob Claxton, Oceania Hockey, Matt Draper, Oceania Rowing, Patrick McNamara, Oceania Rowing, John Howard, Oceania Touch, Martin Shaw, Fiji Cricket Council, John Tierney, Oceania Sailing, Paul Milo, JLT, Andrew Minogue , PGC, Vidhya Lakhan, PGC President, Renee Thrupp, SportingPulse, Matai Akaulola, Pacific Island News Assoc.

Apologies: , Paul Speedy Oceania Archery, David Rowson Oceania Archery, , Brian Hinton Oceania Triathlon, Briar Martindale Oceania Netball, , Mrs Pamela Brodie Secretary/Treasurer Volleyball , Jenny Mann Oceania Triathlon, Andrew Cadzow – Oceania AFL, Dennis Miller Oceania Swimming, Corinne Barnard Oceania Badminton, Tony Mordaunt Oceania Badminton, Helen Smith Oceania Fencing, Phillip Hope SPBBF, Col Clapper Oceania Squash, Gerard DeCourcy Oceania Squash, , Nick Sullivan Oceania Shooting, Bob Steffy ISF, ONOC Executive



| Topic | Action | By Whom |
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| 1. OFFICIAL OPENING OF THE 6th OSFO ASSEMBLY | <ul style="list-style-type: none"> • Roll call of OSFO members took place with 25 financial voting members present. • Steve welcomed everyone to the sixth General Assembly of OSFO and provided an overview of the agenda with the main focus being on the work that has been done on the draft Strategic Plan. The Chairman congratulated the 28 sports who submit their annual reports on time. Thank you for your contribution. • Steve reflected on the past year and the work which has been achieved by the Executive on behalf of the membership. • The Chairman's welcome message is within the annual report. • Some of the big issues which OSFO has tackled this past year include the PGC Eligibility rule 25 in which progress has been made. PGC commenced a review late last year in which the chairman circulated to the members an OSFO position paper on the issue of eligibility which was submitted to PGC. Several sports also made submission which have being collated by the PG Executive Director. • OSFO sent out a joint communication (OSFO/PGC) regarding the exclusion of Fiji from the Commonwealth games based on the political situation in Fiji. • Partnership with ASC regarding the development of the OSFO Strategic Plan. ASC provided funding for this project which followed discussions between Steve, Edwina, Kylie Bates and Martin Roberts last year. • Steve completed his opening remarks with a summary of his Chairman's report. | Steve Smith |



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| <p>2. Review of previous minutes</p> | <p>Chet Gray – Presented the 2009 OSFO minutes to be approved by the members. Oceania Athletes moved the minutes to be approved and Oceania Canoe seconded the motion. The motion to approve the 2009 minutes was approved by the membership.</p> <p>- 2009 OSFO Financial report –The 2009 financial report was presented and reviewed by the membership. The membership reviewed the 2009 balance sheet and P/L. A motion from Oceania Archery was to approve the 2009 financial report. The motion was seconded by Oceania Hockey. The motion was approved by the membership. The Secretary General provided a brief update as to the balance of the IOC special administration grant provided through ONOC for OSFO. Following the ONOC audit our balance of the \$40,000 USD grant is now \$23,600. We have spent \$16,400 this past year on Assembly costs in Queenstown plus our contribution to the printing of the 2008 and 2009 ONOC/OSFO annual reports. ONOC will use the balance of \$23,600 to pay for this year's OSFO assembly in Nadi. The balance will be transferred to the OSFO account later this year.</p> <ul style="list-style-type: none"> • ONOC informed OSFO that the ONOC Executive approved for the IOC members to approach Pere Miro from the IOC solidarity program for additional administration funding for OSFO for the next three years. This would be a similar grant which has been provided to OSFO in the past from the IOC special grant section. • Steve spoke on the financial report and indicated that the membership fees are used for conducting the Annual Assembly. We need to seek alternative funding sources • Oceania Volleyball asked about future funds. Chet provided an update on the ONOC Executive approval to seek further funding for OSFO. • Oceania VAA asked for advice on the legal status of the finances. Since we are not yet incorporated we are not required to have an audit report. • <p>-Secretary General report – The membership was referred to the OSFO Secretary General report in the OSFO section of the ONOC annual report page 120. Three points were raised- The need to continue to grow our membership, improve communication and the opportunity to deliver on the Strategic Plan. Welcome was made to our newest members, Rowing, Sailing, Cycling, Sumo Wrestling and Touch. Several new faces were welcomed as well. Report was tabled and a motion from Oceania Judo was to approve the 2009 Secretary General report. The motion was seconded by Oceania Karate. The motion was approved by the membership.</p> | <p>Chet Gray</p> |
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| 3. IT AND SPONSORSHIP REPORT | <ul style="list-style-type: none"> Edwina referred to the IT report within the ONOC annual report on page 121 and asked if there were any questions. None received Edwina indicated there is a database for member Federations on the Oceania Sport site which Rugby, Athletics, etc. use for competition and membership Edwina asked how many in the room use Skype and Webinar. Most used Skype which is a great way of communication within the region. Edwina asked if we could get everyone's Skype address and circulate this information to members. OSFO circulated a Skype list for members to add their address. Online survey monkey is another tool available through Sporting Pulse. Edwina acknowledged Len Olender from Sportsworld in the room for his initial sponsorship of OSFO several years ago. Report was tabled and approved by the members. | Edwina Ricci |
| 4. PACIFIC GAMES MEETING REPORT | <ul style="list-style-type: none"> Steve indicated that his report from the Pacific Games Council meeting last year in the Cook Islands is in the annual report and if anyone had a question. No questions received. | Steve Smith |
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| <p>5. OSEP UPDATE</p> | <ul style="list-style-type: none"> Gill Gemming referred to the OSEP report within the ONOC annual report and asked provided a power point presentation as to activities which have occurred this past year. OSEP has gone to one management committee instead of two. 2009 projects were listed with most projects combined with the HIV campaign. 2010 projects were listed which will cover 7 countries and include 4 sports. May 1 – 4 in Fiji an OSEP review workshop will be conducted and OSFO has been asked to provide two representatives. Action: OSFO to circulate memo requesting one nomination from sports for two representatives to attend this review workshop. Action: Chet to circulate PP to OSFO members. Action: OSFO to send out notification for one OSFO member to be included on the OSEP management committee as an individual sport representative. Two weeks turn around. The individual nominated should have delivered training courses and have a curriculum development background . Gill asked for sports to submit their Oceania training course framework to Millie No further questions. Report tabled and approved by the membership | <p>Gill Gemming</p> |
| <p>6. JLT Insurance presentation – Paul Milo</p> | <ul style="list-style-type: none"> Paul Milo presentation regarding the JLT insurance. Background – Paul comes from community sport (AFL) and has been with JLT for the past six years and has a reasonable understanding of sports' requirements in the insurance. Have sports considered travel insurance and property insurance such as lap top camera and video? With a collective approach to all sports there would be benefits to OSFO and its members. Within the region do we have Directors/Officers insurance, Public Liability, Professional Indemnity, Event insurance, Business insurance, Travel insurance Competitor's Injury insurance. Collectively we could benefit from a regional insurance program. Chris from Volleyball asked what kind of benefits would be available to OSFO and its members. A collective insurance policy could achieve an economies of scale that result in lower insurance costs – particularly for smaller sports. John Kostsifas – Could OSFO take out the cover for all sports? OSFO to look at an umbrella coverage through JLT Action: Chet to circulate electronic version of the insurance survey | |

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| <p>9. SPECIAL PRESENTATIONS</p> | <p>- PGC presentation – Andrew Minogue/ Vidhya</p> <ul style="list-style-type: none"> • Andrew thanked OSFO for the invitation to present. • Background information regarding the Pacific Games. PGC owns by the Pacific Games Council . Event which started in 1963 with 13 events in Suva, Fiji. Mini Games started in 1981. • Pacific Games 28 sports and Mini Games up to 15 sports • 2009 8th Pacific Mini Games, Cook Islands, 21 September – 2 October 2009 , 1,500 athletes and team officials, 15 sports, Good cooperation from Ifs, General Assembly 27 September. Awarded 15th Pacific Games in 2015 to <i>Papua New Guinea</i> • New Council Business Plan 2009-12 • Agreed to have a new Charter Review process conducted by PGC Secretariat, including Athlete Eligibility • 2010 - Complete Charter Review process. Submissions received from most NOCs/PGA; many IFs and umbrella submission by OSFO. OSFO Executive addressed PGC Board Meeting yesterday • Executive Board to soon finalise recommendations to PGC General Assembly (August 26, Noumea) • Aim to remove Athlete Eligibility as a source of tension, and to develop a lasting consensus amongst our PGAs • 2011 - 14th Pacific Games in New Caledonia, 27 August – 10 September, 27 sports • PGC has asked each IF to confirm appointment of a Technical Delegate • Competition planning has begun in earnest • Highly competent and professional Organising Committee • Relationship Building with IFs • PGC pleased to address the 2009 OSFO AGM in Queenstown and here in Nadi • Steve Smith addressed the 2009 PGC General Assembly and we extend an invitation to be in Noumea this August • 13 MOUs signed and more in final stages of negotiations • Limited finances in Pacific Islands so cooperation is essential • Continuing need to refine the Sport program so it is relevant and competitive <p>Questions:</p> <ol style="list-style-type: none"> 1. Will French Territories to be able to compete in Oceania events as individual countries and not through the French NOC? There is much discussion with this matter, however the French NOC will not allow this to take place in major regional competitions. 2. Time frame for the eligibility rule review. PGC Executive board position to be sent out in April. End of May for any changes to the recommendation from the PGC to be submitted. OSFO to receive a copy of the recommendation. Charter changes must go before the membership in August for approval. If accepted the eligibility rules will be adopted for 2011. 3. Wallis/Fatuna Mini Games 2013 – Five codes only which means many sports to miss out. Has this been addressed by the PGC? | <p>Andrew Minogue</p> |
| <p>2010 OSFO Assembly Minutes</p> | <ul style="list-style-type: none"> • • Capacity, quality sport, social benefits | <p>Page 6</p> |

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| <p>PRESENTATIONS CONTINUE</p> | <p>Response from Andrew Minogue: Firstly the competition program will not be confirmed until next year. PGC will work with the host to ensure the best result of codes which fit within the host's capabilities. Athletics are not affiliated to the IF in Wallis for example. All sports code must be affiliated with regional body to participate. Technical Delegates to be confirmed for 2011 PG in New Caledonia Andrew was thanked for his presentation. - ASC regional initiatives – Martin Roberts, Senior Sport for Development Consultant Australian Sports Commission</p> <p>Martin started by paying respect to the work Kylie Bates had achieved in the region for the past several years</p> <ul style="list-style-type: none"> • 2006 -2011 Australian Sports Outreach Program • Gov to Gov, building programs • Capacity, quality sport, social benefits • Program initially delivered in Kiribati, Vanuatu, Samoa, Nauru, Fiji plus grants on an application basis • 2010 – 2014 - Extend , Enhance, Expand • Partnerships, building programs, increasing reach • Capacity, quality sport, social benefits, community ownership & sustainability (energy), research • 7 Pacific countries plus grants • 5 Pacific Sports Partnerships – Rugby, Football, Cricket, Netball and Rugby League • ASOP - Nauru Women's Basketball League – isolated women • Fiji Inclusive games - children with a disability • Vanuatu Community festivals - unemployed youth • Kiribati Community sports clubs – youth development • Samoa Sports education – young men • Tonga Women's health– Non communicable diseases • Solomon Islands Youth outreach– rural youth • Pacific Sports Partnerships - Partnerships – strong grassroots sport – improved participation – pathways for players, coaches, admin and officials – complement ASOP- 5 sports initially • What can you do? |
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- **Quality Sport for Development Policy**
Promote the integration of quality sport for development policy both within sport and across other portfolios, in particular the areas of health, education, youth and social inclusion.
- **Quality Sport for Development Programs**
Promote sport for development programs that have community ownership and capacity building as key elements of **sport programs**.
- **Quality Leadership**
Take an active role in the co-ordination of partnerships in the area of sport for development, including the promotion of a regional approach to sport for development in the Pacific.
- **Action: OSFO to endorse and support the three recommendations presented by Martin at the meeting of Pacific Sports Ministers and present our endorsement at the OSFO Assembly.**
- **Action: OSFO to send letter of appreciation to Kylie Bates and thank her for her support and assistance to OSFO over the years.**

OSFO Strategic Plan Presentation – Will Glenwright

- Will presented an overview of the OSFO Strategic Plan and how it came about. He thanked Martin Roberts ASC for providing the resources for making this happen. Sport Business group facilitated the program which was a two day workshop.
- It is now critical for the membership to provide feedback and comment.
- **Action: SG to circulate OSFO Strategic Plan to members to give them four weeks to provide feedback and comment.**
- **In the meantime the Executive to continue to recruit and move forward on some of the key initiatives**
- OSFO has asked PGC to provide comment and have already received comment from the ONOC Executive.
- In general, the \$250,000 operating budget by 2014 is an operational objective.
- Competition calendar of Events is a priority and in 2013 we must review the option of a multi sport festival for our members
- Carol Hicks (Archery) believed that we should have circulated a final draft to our members for comment prior to providing a copy to ONOC and PGC.

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| | <p>OFC Sports Minister Conference – Tai</p> <ul style="list-style-type: none"> Tai provided a power point overview of the Youth Sports Festival and the Sports Minister's Conference. Several recommendations came from the Sports Minister conference which should be endorsed by OSFO Action: OSFO to endorse and present the recommendations from the Sports Minister conference to the ONOC assembly OSFO to endorse that the next Pacific Youth and Sports Conference organized by OFC will be in held in 2013” together with regional stakeholders such as SPC, ASC, ONOC, PGC and OSFO to advocate to Ministers to integrate sport for development into their policy and strategy development and provide discussion and debate about governments role in using and supporting sport as a tool for community development. Tax exemptions for importation of building materials to build sports facilities Tax exemptions for importation of sporting equipment and teaching materials Waiver of Visa Fees for sporting teams and officials travelling through and to Australia and New Zealand Co-ordinated school holiday calendar to enable 4 common weeks per year for regional sporting events To ensure sports is in the curriculum of all school (2 hours per child per week) Oceania Archery moved a motion to endorse these recommendations with Oceania Athletes seconding. Motion carried. | |
| <p>10.GENERAL BUSINESS:</p> | <p>Dartfish – Andrew Heaney, Andrew Didenko</p> <ul style="list-style-type: none"> Andrew provided an updated Dartfish presentation and a 10% discount offer for any sport to purchase the software this weekend. A further discount would be made available for bulk purchases of 10 or more. 2011 ONOC Assembly and associated meetings- OSFO to support New Caledonia as the host of next year's ONOC Assembly. This will support the opportunity for sports to do a site inspection and work with each sport competition manager | |

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| | <ul style="list-style-type: none"> • Edwina suggested we send a thank you message to Kylie Bates. • Calender of Events is a priority • OSFO to endorse a recommendation for ONOC to provide funding resources to the Micronesian Games in Palau. • Oceania Volleyball suggested that this matter be put in the hands of the Executive to bring about a motion for the members to consider. Motion from Oceania Volleyball seconded by Oceania Rowing • The OSFO Assembly should be at the beginning of the program schedule and workshops. | |
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| 6.35pm Meeting concluded | - Concluding comments – Steve and Chet thanked everyone for their participation and contribution to the Assembly. | |
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