



2012 OSFO Assembly
Novotel Hotel, Lami Bay, Suva, Fiji
Wednesday May 17th 2012
Draft Minutes

Chet Gray 31/3/2013 9:09 PM

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Attendees: Steve Smith OSFO, Chet Gray OSFO, Yvonne Mullins OSFO, Edwina Ricci OSFO, Dr. Allison Simons ASC, Ray Brown BCO, Gill Gemming OHF, Makarita Lenoa Oceania Karate, Andrew Cadzow – Oceania AFL, Patrick Gillmann, Oceania Table Tennis, Helen Brownlee Oceania Canoe, John Tarkong Jr. Oceania Wrestling, Chris Schacht President Oceania Volleyball, Sainmili Talatoka OSEP, David Rowson Oceania Archery, Vidhya Lakhan, PGC President, Matai Akaulola, Pacific Island News Assoc. Corinne Barnard Oceania Badminton, Nadia Bleaken Oceania Badminton, Dennis Miller Oceania Swimming, Tony Sherwill, Oceania Lawn Bowls, Mosese Wagavonovono, Oceania Golf, Bob Claxton, Oceania Hockey, Rex Capil Oceania Softball, Lorraine Mar FASANOC,

Apologies: Will Glenwright OSFO, Patrick O'Rourke OTF, Carole Hicks Oceania Archery, Martin Roberts ASC, Briar Martindale Oceania Netball, Geoff Gardner Oceania Athletes, Bob Elphinston, President FIBA Oceania, Regan Kama, FIBA Oceania, John Tierney, Oceania Sailing, Andrew Minogue, PGC, Mark Stafford Oceania Cricket, Mike Victor, Oceania Cycling, Alan Brodie Oceania Volleyball, Jenny Mann Oceania Triathlon, John Womersley Oceania Archery, Barry Maister ONOC VP, Roland Chodey Bodybuilding, Ed Imo Am. Samoa SG, Erika Rodenagen Swimming, John Shannon Tennis, Baldovini Sebastien Tennis, Mary Mahuk Archery, Anita Blas – GNOC, Philip Hope SPBBF, Col Clapper Oceania Squash, Bob Steffy ISF, Michael A. White FIBA Oceania, Patrick Gillmann, Oceania Table Tennis, Helen Brownlee Oceania Canoe, Helen Smith Oceania Fencing, Nick Sullivan Oceania Shooting, ONOC Executive Tai Nicholas OFC, John Kotsifas Oceania Taekwondo Charles Villierme Oceania Vaa, Tas Baitier Oceania Rugby League, Matt Draper, Oceania Rowing, John Howard, Oceania Touch, Ron Finlay Oceania Baseball, Paul Speedy Archery



Topic	Action	By Whom
1. OFFICIAL OPENING OF THE 7th OSFO ASSEMBLY	<ul style="list-style-type: none"> • Roll call of OSFO members took place with 22 financial voting members present. • Steve welcomed everyone to the seventh General Assembly of OSFO and provided an overview of the agenda with the main focus being on the work that has been done on the OSFO Strategic Plan pillars especially the draft OSFO Constitution. OSFO has updated the OSFO Constitution for applying for Incorporation in Victoria. The Chairman congratulated the 28 sports who submit their annual reports on time. Thank you for your contribution. • Steve reflected on the past year and the work which has been achieved by the Executive on behalf of the membership. The Executive members are a volunteer workforce which conducted 15 separate teleconferences throughout the year to review, discuss and action various aspects of the Strategy Plan. • The Chairman's welcome message is within the annual report. • Some of the big issues which OSFO has tackled this past year include the PGC Eligibility rule 25 in which a conclusion was achieved this year. • OSFO sent out a joint communication (OSFO/PGC) regarding the exclusion of Fiji from the Commonwealth games based on the political situation in Fiji. • Partnership with ASC regarding the development of the OSFO communication project. OSFO made submission to ASC for a communication grant to update our website and provide an Oceania Sports calendar. • The Chairman reiterated the role of the OSFO Executive as a purely volunteer role and thanked them again for their hard work and efforts throughout the past year. • Steve completed his opening remarks with a summary of his Chairman's report. Which is within the ONOC Annual report 	Steve Smith
2. OSFO ELECTIONS	<ul style="list-style-type: none"> • OSFO Secretary General position – Nomination from Oceania Baseball for Chet Gray had been received in writing by the Vice President – Seconded by Oceania Volleyball. • Further nomination were called from the floor – Non received <p>Since Chet was the only candidate the members accepted the nomination and confirmed Chet's appointment with unanimous support.</p> <p>OSFO Committee Member positions – Three nominations were received for two positions on the OSFO Executive committee – Yvonne Mullins from Oceania Athletics nominated by Oceania Athletics, Chris Shard from Oceania Volleyball nominated by Oceania Volleyball and Scott Houston from Oceania Table Tennis nominated by Oceania Table Tennis. All three candidates were seconded.</p> <p>Each candidate had the opportunity to address the group.</p> <p>Brian Minikin and Barry Maister from ONOC were asked to be the voting scrutineers which everyone accepted.</p> <p>After round 1 of the voting Yvonne Mullins received the majority votes to confirm her appointment to the OSFO Committee.</p> <p>At this point of the election Chris Schardt withdrew his nomination and Scott Houston was confirmed as the second vacant position on the OSFO Executive.</p> <p>The Chairman confirmed that Yvonne Mullins and Scott Houston were confirmed as OSFO Executive members.</p>	



<p>3. Review of previous minutes</p>	<p>Chet Gray – Presented the 2010 OSFO minutes to be approved by the members. Two points were raised from the OSFO minutes; Oceania Archery raised the point that the final version of the OSFO Strategic Plan should have been circulated to Oceania Archery. The second point was regards to funding resources and the lack of funding to the organisation for the past 12 months. Oceania Athletes moved the minutes to be approved and Oceania Volleyball seconded the motion. The motion to approve the 2010 minutes was approved by the membership.</p>	<p>Chet Gray</p>
<p>-2010 OSFO Financial report</p>	<p>- 2010 OSFO Financial report –The 2010 financial report was presented and reviewed by the membership. The membership reviewed the 2009 and 2010 balance sheets and the 2010 Profit and loss statement. It was noted that \$6000 of the current balance of funds in the bank was commitment to the communication project. Based on our current membership levy which has a potential income of \$7000, this doesn't even cover the cost of the Assembly. Membership fees – A motion was made to increase the OSFO membership fees to \$300 AUS per annum. Seconded by Oceania Cricket. Amendment to the motion was made to notify regional federations of the motion to provide 12 months notification of the levy increase to regional federations. Motion – Oceania Cricket Seconded Oceania Hockey, motion carried with amendment.</p>	
<p>Secretary General report</p>	<p>It was recommended that the OSFO Executive review the Secretary General's honorarium and report back to the members with a recommendation A motion from Oceania Archery was to approve the 2010 financial report with adjustments. The motion was seconded by Oceania Hockey. The motion was approved by the membership. The Secretary General provided a brief update to the recent discussions with ONOC regarding future administration grants from the IOC. ONOC has indicated that a special administration grant of \$35,000 will be provided to OSFO for continuing administration. Support. ONOC will use the portion of this funding to pay for this year's OSFO assembly in Noumea. The balance will be transferred to the OSFO account later this year. -Secretary General report – The membership was referred to the OSFO Secretary General report in the OSFO section of the ONOC annual report page 153. Three points were raised-The need to continue to grow our membership, improve communication and the opportunity to deliver on the Strategic Plan. The OSFO Secretary General indicated the Executive were teleconferencing regularly through Skype to reduce cost and thanked ONOC once again for their support with the Assembly and the joint annual report. Welcome was made to our newest members, Boxing and Lawn Bowls. Several new faces were welcomed as well. The SG referred to page 158 of the annual report regarding the first tripartite meeting between PGC, ONOC and OSFO. A very positive initiative from PGC. Report was tabled and a motion from Oceania Judo was to approve the 2010 Secretary General report. The motion was seconded by Oceania Karate. The motion was approved by the membership.</p>	



<p>4. IT AND SPONSORSHIP REPORT</p>	<ul style="list-style-type: none"> Edwina referred to the IT and sponsorship report within the ONOC annual report and asked if there were any questions. None received Edwina indicated OSFO is looking at future funding sources to achieve KPIs within the Strategic Plan. Future funding will rely on developing partnerships where OSFO becomes a service provider for the purpose of delivering sport in the region. OSFO web content information – Edwina will be providing an information sheet tomorrow for collection of information for Oceania sports. The development of an Oceania Sports Calendar is a main objective of the communication project. Edwina will be in contact over the next several months to collect sports information to populate the Oceania sport website. Edwina is looking at how sport can access the Readiness Assessment Tool (RAT) on the Oceania Sport website. What is required of members – Website content to populate the website, your calendar of events and filling out a series of surveys over the coming months for the purpose of gathering information? Sponsorship – Edwina provided a slide presentation – Meeting with Parliamentary Secretary for the Pacific - Richard Marles – Proposal -Fund an OSFO secretariat, Fund National Federation capacity building, Fund the coordination and education of the sport development officers in the region – potential conference at the AIS. Provide the opportunity for sport to assist other sectors of AID like Education, Health and Youth services. Enable OSFO to support existing programs in the region – Sport Education Framework, Pacific Games, ASOP and PSP. Next Step - Round table discussion of government today to discuss sport and aid. Two High Commissioners have flagged the benefits of sport, Richard Marles will come back to us, We want to discuss more formally our needs, Our aim is to get the funding for resources for us to spend the time to do the work we know we can to make difference not only in sport development but overall youth development. New Program – Report's Academy - The Reporter's Academy Aims Gives kids, often from disadvantaged background the opportunities to develop skills to equip them for the 21st century – literacy and social competencies Work beside industry professional Work on events – Cook Islands Kids have time to produce content – we need content IT and Sponsorship report was tabled and approved by the members. 	<p>Edwina Ricci</p>
<p>4. PACIFIC GAMES AND TRIPARTITE MEETINGS REPORT</p>	<ul style="list-style-type: none"> On behalf of the OSFO Chairman the OSFO Secretary General attended the Pacific Games Council Executive meeting last year in Noumea. Yvonne Mullins was in attendance as well as the OSFO representative on the PG Sport Commission. The report from the PG meeting can be found on page 158 of the ONOC/OSFO annual report. The first tripartite meeting was hosted by PG President which included representatives from ONOC, OSFO and PGC. No questions received. 	<p>Chet Gray</p>
<p>5. OSEP UPDATE</p>	<ul style="list-style-type: none"> Gill Gemming referred to the OSEP report within the ONOC annual report and asked if there were any questions. Please refer to Millie's OSEP presentation during the workshop for further updates. No further questions. Report tabled and approved by the membership 	<p>Gill Gemming</p>



<p>6. SPECIAL PRESENTATIONS</p>	<p>- PGC presentation – Andrew Minogue/ Vidhya</p> <ul style="list-style-type: none"> • Andrew thanked OSFO for the invitation to present. • Presentation covered the 2010 review of rules for the games (Eligibility, MOUs), Technical Delegates appointment for 2011, PGC relationship building with IFs and the Tripartite meeting • Everything was on schedule in New Caledonia for a great games <p>- 2011 OSFO Members Survey– Will Glenwright</p> <ul style="list-style-type: none"> • Using Survey Monkey OSFO conducted a member review with the following update • Further to the member’s survey in 2009, OSFO objectives were to update existing information and seek feedback from members regarding the operations, the financial and Strategic Plan of OSFO. • The following is a summary of information from the survey: 34 Completed Surveys, 36 OSFO Members, 94% completion rate. • Degree of satisfaction with OSFO – <table border="0"> <tr> <td>Extremely Satisfied</td> <td>6.3%</td> </tr> <tr> <td>Very Satisfied</td> <td>28.1%</td> </tr> <tr> <td>Satisfied</td> <td>62.5%</td> </tr> <tr> <td>Dissatisfied</td> <td>3.1%</td> </tr> <tr> <td>Very Dissatisfied</td> <td>0.0%</td> </tr> <tr> <td>Extremely Dissatisfied</td> <td>0.0%</td> </tr> </table> • Number of current member federation <table border="0"> <tr> <td>Full Members</td> <td>337</td> </tr> <tr> <td>Associate Members</td> <td>38</td> </tr> </table> • Number of staff <table border="0"> <tr> <td>Fulltime Staff</td> <td>54</td> </tr> <tr> <td>Part Time Staff</td> <td>132</td> </tr> </table> • Investment in the region per annum <table border="0"> <tr> <td>Less than USD50,000</td> <td>48.1%</td> </tr> <tr> <td>Between USD50,000 - USD100,000</td> <td>22.2%</td> </tr> <tr> <td>Between USD100k - USD500k</td> <td>14.8%</td> </tr> <tr> <td>Between USD500k - USD1million</td> <td>3.7%</td> </tr> <tr> <td>Between USD1million - USD5million</td> <td>3.7%</td> </tr> <tr> <td>More than USD5million</td> <td>7.4%</td> </tr> </table> • Level of investment 2009 - 2012 	Extremely Satisfied	6.3%	Very Satisfied	28.1%	Satisfied	62.5%	Dissatisfied	3.1%	Very Dissatisfied	0.0%	Extremely Dissatisfied	0.0%	Full Members	337	Associate Members	38	Fulltime Staff	54	Part Time Staff	132	Less than USD50,000	48.1%	Between USD50,000 - USD100,000	22.2%	Between USD100k - USD500k	14.8%	Between USD500k - USD1million	3.7%	Between USD1million - USD5million	3.7%	More than USD5million	7.4%	<p>Andrew Minogue</p> <p>Will Glenwright</p>
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	<p>Competitions and Events 16,866,501 Development programs 19,426,500 Admin & Governance 10,070,001 High Performance 18,346,501</p> <ul style="list-style-type: none"> • Operational expenditure <ul style="list-style-type: none"> International Flights 4,714,500 27 Insurance 446,600 25 Accommodation 1,771,000 27 • Strategic priorities <ul style="list-style-type: none"> Effective working r'ship with ONOC 60.7% Effective working r'ship with PGC 50% Employment of fulltime staff 48.1% Financial stability and revenue 46.4% <p>Survey information to be presented at the ONOC Assembly</p>	
<p>OSFO CONSTITUTION ON REVIEW</p>	<ul style="list-style-type: none"> • Steve provided an overview of the objective behind updating the constitution which is incorporation. Background to protect the membership. • Steve asked if there are any substantial elements missing or concerns or comments. • Clause 7.5 – How to deal with equal number of votes? How do you resolve a tie with voting? Steve to review. • Cost of incorporation \$150 and the Annual fee \$60 - \$70 a year. • Clause 8.1 Structure of the Executive Committee – Consideration of a Vice President • Clause 13.4 – Present dually audited account. Consider costs • Payment of employees and part time staff is not clear. <p>Oceania Squash moved that the document presented be approved in principle based on amendments, endorsement of the general structure, the members supporting incorporation and that the result of a ballot result be known to all members.</p> <p>Motion: In principle the OSFO membership gives the OSFO Executive the authority to continue to update the constitution and consul with lawyers. Motion carried</p>	



<p>7. FRENCH OCEANIA TERRITORIES</p>	<ul style="list-style-type: none"> • A discussion paper was presented to the membership prior to the assembly for review and comments. Chris provided an overview of the matter. The French territories to be provided with full membership status. OSFO to provide a declaration of support to ONOC. • Motion 1 - "That OSFO supports New Caledonia, Tahiti and Wallis and Futuna becoming full members of the Asian Volleyball Confederation (AVC) and the Federation of International Volleyball (FIVB) with the right to qualify for Volleyball Continental and World championships. • OSFO notes that these three French territories are allowed to compete for qualification for the World Cup in Football. • OSFO also notes that by coming full members of the AVC and the FIVB they will be able to help develop Volleyball in Oceania." • Motion seconded by Oceania Baseball. Motion carried • Motion 2 "That OSFO supports Oceania Volleyball having direct qualification to the Olympic Games for both Indoor Volleyball and Beach Volleyball. • OSFO notes that Football, Field Hockey, Water Polo and Basketball all have direct Olympic qualification from Oceania. • OSFO also notes that Volleyball has 19 countries within Oceania who are affiliated to the FIVB and AVC and have National Olympic Committees." • Motion seconded by Oceania Softball. Motion carried • Motion 3 "OSFO supports Oceania volleyball having its representation on the Asian Volleyball Confederation Board of Administration increased from 2 to 4. • OSFO notes that Oceania volleyball countries are nearly 33% of all AVC member countries, But Oceania has the smallest representation on the AVC Board of Administration." • Motion seconded by Oceania Athletics. Motion carried 	<p>Chris Schardt</p>
<p>8. GENERAL BUSINESS:</p>	<ul style="list-style-type: none"> • Oceania Sport website • The Oceania sport portal provides a number of functions for sport in the region. From competition management to a database. • It was resolution that OSFO would support the unified approach to maintaining our current website provider. Motion carried 	
	<ul style="list-style-type: none"> • As per the recommendation on the PPT regarding the use of the (RAT) Ready Assessment Tool for use by sports the motion was carried by the membership 	
<p>4.35pm Meeting concluded</p>	<p>- Concluding comments – Steve and Chet thanked everyone for their participation and contribution to the Assembly and the previous days workshop</p>	

